

ATTENDANCE UNDERTAKING

To,
The Principal
SIES College of Commerce and Economics
Sion (East)
Mumbai – 400 022.

I _____ Parent / Guardian of _____
the Student of your college studying in program _____
class _____ division _____ with Roll no. _____ am
aware of the University and college rules regarding maintaining minimum attendance.
I have read the Ordinance related to learner's attendance - O .6086 issued by the
University of Mumbai via Circular No. UG/01 of 2014 dated 5th May 2014, which
requires a student to maintain a minimum of 75% Attendance at the Lectures/ Tutorials/
Practicals.

I am also aware that the failure to comply with the same may attract strict action
including debarment from the semester-end examination.

I assure the college authorities that my ward will attend all the Offline / Online Lectures/
Tutorials/ Practicals regularly. I also assure the college authorities that my ward will
abide by all the rules, regulations and ordinances issued by the University and college
from time to time.

My ward _____ and I agree with the above-mentioned rules and agree to
comply with the same.

Student's Signature

Parents's Signature

Student's Name		Parent Name	
Program		Address	
Class & Div			
Roll No.			
Phone number		Phone number	
Email ID		Email ID	